

**Clear Passage Educational Center  
Special Board of Directors Meeting (via phone conference)  
Tuesday, October 3, 2017 – 5:30 p.m.**

**MEETING MINUTES**

**Present via phone:** Bobby Butler, Marianna Rodriguez, Saul Sarabia, Fernando Tapia

**Present Onsite:** Vivianna Trujillo (Executive Director)

**Absent:** Joseline Cubas

**I. PRELIMINARY**

**A. Call to Order** – Board Chair Saul Sarabia called the meeting to order at 5:33 p.m.

**B. Roll Call** – Roll call was heard. A quorum was present.

**II. COMMUNICATIONS**

**A. Oral Communications:** Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

**III. ITEMS SCHEDULED FOR INFORMATION/ ACTION**

**A.** The Board shall review and certify that CPEC’s school enrollment meets the Dashboard Alternative School Status (DASS) criteria.

- a. Executive Director, Vivianna Trujillo presented information to the Board regarding the school’s intent to apply for Dashboard Alternative School Status (DASS) designation. Ms. Trujillo provided background information regarding the DASS program and reviewed the required school and student data confirming the school’s program eligibility.
- b. Saul Sarabia made a motion to certify that CPEC’s school enrollment meets the Dashboard Alternative School Status (DASS) criteria. Bobby Butler seconded the motion to certify that CPEC’s school enrollment meets the Dashboard Alternative School Status (DASS) criteria. All present were in favor of the approval. The motion to certify that CPEC’s school enrollment meets the Dashboard Alternative School Status (DASS) criteria passed with the following vote:

AYES: 4 (Bobby Butler, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Joseline Cubas)

**IV. Announcements**

**A.** No Special Announcements.

**V. ADJOURNMENT**

There being no further business, the meeting adjourned at 5:42 p.m.

**APPROVED: March 4, 2018**