

**Clear Passage Educational Center
Special Board of Directors Meeting (via phone conference)
Thursday, July 5, 2018 – 5:30 p.m.**

MEETING MINUTES

Present via phone: Bobby Butler, Saul Sarabia, Fernando Tapia

Present Onsite: Vivianna Trujillo (Executive Director)

Absent: Joseline Cubas, Marianna Rodriguez

I. PRELIMINARY

A. Call to Order – Board chair Saul Sarabia called the meeting to order at 5:41 p.m.

B. Roll Call – Roll call was heard. A quorum was present.

II. COMMUNICATIONS

A. Oral Communications: Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

III. ITEMS SCHEDULED FOR INFORMATION/ ACTION

A. The board shall review and approve the CPEC Local Control and Accountability plan annual update.

a. Executive Director, Vivianna Trujillo provided the Board with an overview of the updated LCAP, discussed the Local Indicators and progress to date. During the overview and Board discussion, it was noted that few material changes were reported for the LCAP plan in the upcoming years. CPEC's expenditures for the 2018-2019 school year and additional target years were included in the plan.

b. Bobby Butler made a motion to approve the CPEC Local Control and Accountability Plan annual update. Fernando Tapia seconded the motion to approve the CPEC Local Control and Accountability Plan annual update. All present were in favor of the approval. The motion to approve the CPEC Local Control and Accountability Plan annual update passed with the following vote:

AYES: 3 (Bobby Butler, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 2 (Joseline Cubas, Marianna Rodriguez)

B. The board shall review and approve the 2018-2019 budget.

a. Executive Director, Vivianna Trujillo provided the board with an overview of the 2018-2019 budget. Ms. Trujillo reported that CPEC was projected to end the 2018-2019 school year with a positive fund balance. The board received information regarding the salary and compensation of the executive director. The board engaged in a discussion regarding the budget. Ms. Trujillo reported that the 2017/18 school year ended slightly negative due to the timing of student enrollment. Ms. Trujillo discussed a strategy to adjust the timing of student enrollment which would improve the school's position for the 2018/19 school year.

b. Saul Sarabia made a motion to approve the 2018-2019 budget. Bobby Butler seconded the motion to approve the 2018-2019 budget. All present were in favor of the approval. The motion to approve the 2018-2019 budget passed with the following vote:

AYES: 3 (Bobby Butler, Saul Sarabia, Fernando Tapia)

NOES: 0
ABSTAIN: 0
ABSENT: 2 (Joseline Cubas, Marianna Rodriguez)

- C. The board shall review and approve the 2018-2019 Education Protection Account Spending Plan.
- a. Executive Director, Vivianna Trujillo provided the board with an overview of the 2018-2019 Education Protection Account Spending Plan. It was proposed that funding from Prop 30 be utilized to support teacher salaries and benefits.
 - b. Bobby Butler made a motion to approve the 2018-2019 Education Protection Account Spending Plan. Fernando Tapia seconded the motion to approve the 2018-2019 Education Protection Account Spending Plan. All present were in favor of the approval. The motion to approve the 2018-2019 Education Protection Account Spending Plan passed with the following vote:
AYES: 3 (Bobby Butler, Saul Sarabia, Fernando Tapia)
NOES: 0
ABSTAIN: 0
ABSENT: 2 (Joseline Cubas, Marianna Rodriguez)

IV. **Announcements**

- A. Ms. Trujillo informed the Board that CPEC had successfully received full initial WASC accreditation.

V. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:04 pm.

APPROVED: March 10, 2019