

**Clear Passage Educational Center
Special Board of Directors Meeting (via phone conference)
Sunday, June 23, 2019 – 10:00 a.m.**

MEETING MINUTES

Present via phone: Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia

Present Onsite: Vivianna Trujillo (Executive Director)

Absent: Bobby Butler

I. PRELIMINARY

A. Call to Order – Board chair Saul Sarabia called the meeting to order at 10:06 a.m.

B. Roll Call – Roll call was heard. A quorum was present.

II. COMMUNICATIONS

A. Oral Communications: Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

III. ITEMS SCHEDULED FOR INFORMATION/ ACTION

A. The board shall review and approve the 2019-2020 budget.

- a. Executive Director, Vivianna Trujillo provided the board with an overview of the 2019-2020 budget. Ms. Trujillo reported that CPEC was projected to end the 2019-2020 school year with a positive fund balance. The board received information regarding the salary and compensation of the executive director. The board engaged in a discussion regarding the budget.
- b. Marianna Rodriguez made a motion to approve the 2019-2020 budget. Fernando Tapia seconded the motion to approve the 2019-2020 budget. All present were in favor of the approval. The motion to approve the 2019-2020 budget passed with the following vote:

AYES: 3 (Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Bobby Butler)

B. The board shall review and approve the 2019-2020 Education Protection Account Spending Plan.

- a. Executive Director, Vivianna Trujillo provided the board with an overview of the 2019-2020 Education Protection Account Spending Plan. It was proposed that funding from Prop 30 be utilized to support teacher salaries and benefits.
- b. Joseline Cubas made a motion to approve the 2019-2020 Education Protection Account Spending Plan. Fernando Tapia seconded the motion to approve the 2019-2020 Education Protection Account Spending Plan. All present were in favor of the approval. The motion to approve the 2019-2020 Education Protection Account Spending Plan passed with the following vote:

AYES: 4 (Marianna Rodriguez, Joseline Cubas, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0
ABSENT: 1 (Bobby Butler)

IV. Announcements

- A. Ms. Trujillo informed the Board that CPEC's charter renewal petition had been approved and CPEC received a five year charter renewal.

V. ADJOURNMENT

There being no further business, the meeting adjourned at 10:27 a.m.

APPROVED: November 17, 2019