

**Clear Passage Educational Center
Regular Board of Directors Meeting (via phone conference)
Tuesday, November 24, 2020 – 7:30 p.m.**

MEETING MINUTES

Present via phone: Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia

Also Present via phone: Vivianna Trujillo (Executive Director)

I. PRELIMINARY

A. Call to Order – Board chair Saul Sarabia called the meeting to order at 7:34 p.m.

B. Roll Call – Roll call was heard. A quorum was present.

II. COMMUNICATIONS

A. Oral Communications: Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

III. ITEMS SCHEDULED FOR INFORMATION/ ACTION

A. The Board shall review and approve the 2020-2021 Budget reforecast.

- a. Executive Director, Vivianna Trujillo provided the board with an overview of the 2020-2021 Budget reforecast. The Board engaged in a discussion.
- b. Marianna Rodriguez made a motion to approve the 2020-21 Budget reforecast. Joseline Cubas seconded the motion. All present were in favor. The motion passed with the following vote:

AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)
NOES: 0
ABSTAIN: 0
ABSENT: 0

B. The Board shall review and approve the proposed Conflict of Interest Code.

- a. Executive Director, Vivianna Trujillo presented information to the Board regarding the proposed Conflict of Interest Code
- b. Marianna Rodriguez made a motion to approve the proposed Conflict of Interest Code. Fernando Tapia seconded the motion. All present were in favor. The motion passed with the following vote:

AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)
NOES: 0
ABSTAIN: 0
ABSENT: 0

C. The Board shall set the regular board meeting dates for 2021.

- a. Joseline Cubas made a motion to set the 2021 regular board meeting dates as follows: January 31, March 28, May 23, June 30, September 26 and November 21. Fernando Tapia seconded the motion. All present were in favor. The motion passed with the following vote:

AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)
NOES: 0
ABSTAIN: 0
ABSENT: 0

IV. Announcements

A. No Special Announcements.

V. ADJOURNMENT

There being no further business, the meeting adjourned at 7:50 p.m.

APPROVED: June 8, 2021