

**Clear Passage Educational Center  
Regular Board of Directors Meeting (via phone conference)  
Wednesday, December 7, 2022 – 7:00 p.m.**

**MEETING MINUTES**

**Present via phone:** Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia

**Also Present Via Phone:** Vivianna Trujillo (Executive Director)

**I. PRELIMINARY**

**A. Call to Order** – Board Chair Saul Sarabia called the meeting to order at 7:11 p.m.

**B. Roll Call** – Roll call was heard. A quorum was present.

**II. COMMUNICATIONS**

**A. Oral Communications:** Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

**III. ITEMS SCHEDULED FOR INFORMATION/ACTION**

A. The Board shall approve CPEC’s A-G Completion Improvement Grant Plan.

- a. Executive Director, Vivianna Trujillo addressed questions from the Board regarding CPEC’s A-G Completion Improvement Grant Plan.
- b. Saul Sarabia made a motion to approve CPEC’s A-G Completion Improvement Grant Plan. Bobby Butler seconded the motion. All present were in favor. The motion passed with the following vote:  
AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

B. The Board shall approve CPEC’s Educator Effectiveness Block Grant Plan.

- a. Executive Director, Vivianna Trujillo addressed questions from the Board regarding CPEC’s Educator Effectiveness Block Grant Plan.
- b. Joseline Cubas made a motion to approve CPEC’s Educator Effectiveness Block Grant Plan. Bobby Butler seconded the motion. All present were in favor. The motion passed with the following vote:  
AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

C. The Board shall review and approve CPEC’s updated Local Control and Accountability Plan.

- a. Executive Director, Vivianna Trujillo provided the Board with an overview of CPEC’s updated Local Control and Accountability Plan and progress to date. The Board engaged in a discussion.
- b. Marianna Rodriguez made a motion to approve CPEC’s updated Local Control and Accountability Plan. Fernando Tapia seconded the motion. All present were in favor. The motion passed with the following vote:  
AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

D. The Board shall set the regular board meeting dates for 2023.

- a. Saul Sarabia made a motion to set the 2023 regular board meeting dates as follows: February 23, April 27, June 29, September 28 and November 16. Bobby Butler seconded the motion. All present were in favor. The motion passed with the following vote:
  - AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)
  - NOES: 0
  - ABSTAIN: 0
  - ABSENT: 0

E. The Board shall review and approve the minutes of the October 28, 2021, February 28, 2022, June 29, 2022, September 1, 2022 and November 17, 2022 board meetings.

- a. Bobby Butler made a motion to approve the minutes of the October 28, 2021, February 28, 2022, June 29, 2022, September 1, 2022 and November 17, 2022 board meetings. Joseline Cubas seconded the motion. All present were in favor. The motion passed with the following vote:
  - AYES:5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)
  - NOES: 0
  - ABSTAIN: 0
  - ABSENT: 0

**IV. Announcements**

A. No Special Announcements.

**V. ADJOURNMENT**

There being no further business, the meeting adjourned at 7:36 p.m.

**APPROVED: March 9, 2023**