

**Clear Passage Educational Center
Regular Board of Directors Meeting (via phone conference)
Tuesday, June 8, 2021 – 7:00 p.m.**

MEETING MINUTES

Present via phone: Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia

Also Present Via Phone: Vivianna Trujillo (Executive Director)

I. PRELIMINARY

A. Call to Order – Board chair Saul Sarabia called the meeting to order at 7:07 p.m.

B. Roll Call – Roll call was heard. A quorum was present.

II. COMMUNICATIONS

A. Oral Communications: Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

III. ITEMS SCHEDULED FOR INFORMATION/ ACTION

A. The Board shall review and approve the COVID-19 Safety Plan.

- a. Executive Director, Vivianna Trujillo presented the COVID-19 Safety Plan. The Board engaged in a discussion.
- b. Bobby Butler made a motion to approve the COVID-19 Safety Plan. Joseline Cubas seconded the motion. All present were in favor. The motion passed with the following vote:

AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 0

c.

B. The Board shall review and approve the 2021-2022 budget.

- a. Executive Director, Vivianna Trujillo reported that CPEC was projected to end the 2020-2021 school year with an overall positive ending fund balance. Ms.Trujillo provided the board with an overview of the 2021-2022 budget. The board received information regarding the salary and compensation of the executive director. The board engaged in a discussion.
- b. Bobby Butler made a motion to approve the 2021-2022 budget. Marianna Rodriguez seconded the motion. All present were in favor. The motion passed with the following vote:

AYES: 4 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 0

C. The Board shall review and approve the 2021-2022 Education Protection Account Spending Plan.

- a. Executive Director, Vivianna Trujillo provided the board with an overview of the 2021-2022 Education Protection Account Spending Plan. It was proposed that funding from the Education Protection Account be utilized to support teacher salaries and benefits.

- b. Marianna Rodriguez made a motion to approve the 2021-2022 Education Protection Account Spending Plan. Joseline Cubas seconded the motion. All present were in favor. The motion passed with the following vote:
AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)
NOES: 0
ABSTAIN: 0
ABSENT: 0
- D. The Board shall approve the documentation necessary to update CPEC's account with the Los Angeles County Office of Education.
 - a. Executive Director, Vivianna Trujillo presented the documentation necessary to update CPEC's account with the Los Angeles County of Education.
 - b. Joseline Cubas made a motion to approve the documentation necessary to update CPEC's account with the Los Angeles County Office of Education. Bobby Butler seconded the motion. All present were in favor. The motion passed with the following vote:
AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)
NOES: 0
ABSTAIN: 0
ABSENT: 0
- E. The Board shall review and approve the minutes of the June 28, 2020, September 29, 2020, September 30, 2020, November 24, 2020 and December 14, 2020 board meetings.
 - a. Fernando Tapia made a motion to approve the minutes of the June 28, 2020, September 29, 2020, September 30, 2020, November 24, 2020 and December 14, 2020 board meetings. Joseline Cubas seconded the motion. All present were in favor. The motion passed with the following vote:
AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)
NOES: 0
ABSTAIN: 0
ABSENT: 0

IV. Announcements

- A. No Special Announcements.

V. ADJOURNMENT

There being no further business, the meeting adjourned at 7:30 p.m.

APPROVED: October 28, 2021