

**Clear Passage Educational Center  
Special Board of Directors Meeting (via phone conference)  
Wednesday, June 10, 2020 – 6:00 p.m.**

**MEETING MINUTES**

**Present via phone:** Bobby Butler, Marianna Rodriguez, Saul Sarabia, Fernando Tapia

**Also Present Via Phone:** Vivianna Trujillo (Executive Director)

**Absent:** Joseline Cubas

**I. PRELIMINARY**

**A. Call to Order** – Board chair Saul Sarabia called the meeting to order at 6:10 p.m.

**B. Roll Call** – Roll call was heard. A quorum was present.

**II. COMMUNICATIONS**

**A. Oral Communications:** Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

**III. ITEMS SCHEDULED FOR INFORMATION/ ACTION**

**A.** The Board shall review and approve the 2020-2021 budget.

- a. Executive Director, Vivianna Trujillo reported that CPEC was projected to end the 2019-2020 school year with an overall positive ending fund balance. Ms. Trujillo also provided an update on the Paycheck Protection Program loan. Ms. Trujillo provided the board with an overview of the 2020-2021 budget. The board received information regarding the salary and compensation of the executive director. The board engaged in a discussion.
- b. Fernando Tapia made a motion to approve the 2020-2021 budget. Marianna Rodriguez seconded the motion. All present were in favor. The motion passed with the following vote:

AYES: 4 (Bobby Butler, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Joseline Cubas)

**B.** The board shall review and approve the 2020-2021 Education Protection Account Spending Plan.

- a. Executive Director, Vivianna Trujillo provided the board with an overview of the 2020-2021 Education Protection Account Spending Plan. It was proposed that funding from the Education Protection Account be utilized to support teacher salaries and benefits.
- b. Bobby Butler made a motion to approve the 2020-2021 Education Protection Account Spending Plan. Marianna Rodriguez seconded the motion. All present were in favor. The motion passed with the following vote:

AYES: 4 (Bobby Butler, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 1 (Joseline Cubas)

**IV. Announcements**

A. No Special Announcements.

V. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:30 p.m.

**APPROVED: June 28, 2020**