

**Clear Passage Educational Center  
Special Board of Directors Meeting (via phone conference)  
Thursday, September 1, 2022 – 7:00 p.m.**

**MEETING MINUTES**

**Present via phone:** Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia

**Also Present Via Phone:** Vivianna Trujillo (Executive Director)

**I. PRELIMINARY**

**A. Call to Order** – Board chair Saul Sarabia called the meeting to order at 7:06 p.m.

**B. Roll Call** – Roll call was heard. A quorum was present.

**II. COMMUNICATIONS**

**A. Oral Communications:** Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

**III. ITEMS SCHEDULED FOR INFORMATION/ ACTION**

**A.** The Board shall review and approve CPEC's updated independent study board policy.

a. Executive Director, Vivianna Trujillo presented CPEC's updated independent study board policy. The Board engaged in a discussion.

b. Bobby Butler made a motion to approve CPEC's updated independent study board policy. Marianna Rodriguez seconded the motion. All present were in favor. The motion passed with the following vote:

AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 0

**IV. Announcements**

**A.** No Special Announcements.

**V. ADJOURNMENT**

There being no further business, the meeting adjourned at 7:18 p.m.

**APPROVED: December 7, 2022**