

**Clear Passage Educational Center
Regular Board of Directors Meeting (via phone conference)
Thursday, June 29, 2017 – 5:30 p.m.**

MEETING MINUTES

Present via phone: Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia

Present Onsite: Vivianna Trujillo (Executive Director)

I. PRELIMINARY

A. Call to Order – Board chair Saul Sarabia called the meeting to order at 5:37 p.m.

B. Roll Call – Roll call was heard. A quorum was present.

II. COMMUNICATIONS

A. Oral Communications: Non-agenda items; no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

There were no public comment requests.

III. ITEMS SCHEDULED FOR INFORMATION/ ACTION

A. The board shall review and approve the CPEC Local Control and Accountability plan annual update.

- a. Executive Director, Vivianna Trujillo provided the Board with an overview of the updated LCAP. During the overview and Board discussion, it was noted that few material changes were reported for the LCAP plan in the upcoming years. CPEC's expenditures for the 2016-2017 school year and the next three years was included in the plan.
- b. Marianna Rodriguez made a motion to approve the CPEC Local Control and Accountability Plan annual update. Joseline Cubas seconded the motion to approve the CPEC Local Control and Accountability Plan annual update. All present were in favor of the approval. The motion to approve the CPEC Local Control and Accountability Plan annual update passed with the following vote:

AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 0

B. The board shall review and approve the 2017-2018 budget.

- a. Executive Director, Vivianna Trujillo provided the board with an overview of the 2017-18 budget. Ms. Trujillo reported that CPEC was projected to end the 2017-2018 school year with a positive fund balance. The board received information regarding the salary and compensation of the executive director. The board engaged in a discussion regarding the budget.
- b. Joseline Cubas made a motion to approve the 2017-2018 budget. Bobby Butler seconded the motion to approve the 2017-2018 budget. All present were in favor of the approval. The motion to approve the 2017-2018 budget passed with the following vote:

AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)

NOES: 0

ABSTAIN: 0

ABSENT: 0

- C. The board shall review and approve the 2017-2018 Education Protection Account Spending Plan.
- a. Executive Director, Vivianna Trujillo provided the board with an overview of the 2017-2018 Education Protection Account Spending Plan. It was proposed that funding from Prop 30 be utilized to support teacher salaries and benefits.
 - b. Marianna Rodriguez made a motion to approve the 2017-2018 Education Protection Account Spending Plan. Fernando Tapia seconded the motion to approve the 2017-2018 Education Protection Account Spending Plan. All present were in favor of the approval. The motion to approve the 2017-2018 Education Protection Account Spending Plan passed with the following vote:
 - AYES: 5 (Bobby Butler, Joseline Cubas, Marianna Rodriguez, Saul Sarabia, Fernando Tapia)
 - NOES: 0
 - ABSTAIN: 0
 - ABSENT: 0

IV. **Announcements**

- A. No Special Announcements.

V. **ADJOURNMENT**

There being no further business, the meeting adjourned at 5:56 pm.

APPROVED: March 4, 2018